

# KLAMATH TRIBAL HEALTH & FAMILY SERVICES

## INVITATION FOR BIDS

**Project Name:** IFB 5-7-24 6000 New Way COIPP Street Outreach Trailer Replacement

Klamath Tribal Health & Family Services/  
Youth & Family Guidance Center  
6000 New Way  
Klamath Falls, OR 97601

The Klamath Tribes/Klamath Tribal Health & Family Services (hereinafter, “the Owner”) will receive bids for **2 brand new hitch style travel trailers**.

**Scope of Work:** Floor plan drawings and specification sheets will need to be provided to Shawn Jackson. We will also need a cost breakdown, MSRP and final sale price. We will **not be financing**, and **will be paying cash**, for possible anticipated price break. With these trailers, we will be conducting Opioid Prevention Street Outreach. These trailers will be out on the street in the community week after week providing opioid prevention outreach and recruiting individuals into opioid detox and treatment programs. We have teams of 3 to 4 individuals staff each trailer 8 hours a day 5 days a week and some weekends.

The trailers will need to be reliable and durable. The trailers will need to be manufactured with solid materials and include a winter package to operate in frigid winter months along with all mandatory packaging options that already come standard. We will need two trailers, they don't have to be the same model, but it's ok if they are. For example, Forest River (Surveyor Legends/Grand Surveyor), Rockwood, Wildwood or something similar in quality and durability. Specifications include: 30-40 ft. in exterior length, 7 ft. + ceilings, 8 ft. + exterior width, 11 ft. + exterior height, 40+ gallon fresh water tank, 40-60 gallon gray water tank and 30+ gallon black water tank, and ample front pass-through storage. We will require hitch style trailers with one or two slides that have a sturdy brace or works with 3rd party brace to accommodate repetitive use on larger slides. Additional requirements include: enclosed/sealed underbelly with forced heat and radiant foil insulation, power awning, power tongue jack w/ hitch light, linoleum floors or the like (no carpet), dual batteries mounted behind hitch, 400 watt solar panels with 30-50 amp controller and inverter, 15,000+ BTU AC, 10 Cu. Ft. + 12V refrigerator, tire pressure monitoring system, on demand tank-less water heater, central vac-system, walk on roof capability, composite wall panels, heating pads on tanks for winter usage, and platform entry steps for safety. Furthermore, we will also require each trailer to be equipped with an on board 4000+ watt generator, preferably Honda or Yamaha, mounted on the back of trailer, 2nd AC unit with 50 amp service, and 50 amp service prep, and theater seating option in replace of bunk beds in rear.

Each trailer cannot exceed \$80,000 for a total of \$160,000 for both trailers. We would prefer new 2025 trailers, but will accept new trailers built in 2024, nothing used or older than 2024. The out the door delivered price that includes all of our requests and fees has to be \$80,000 and under, per trailer. Both trailers will have to be available for delivery to Klamath Falls, Oregon within a reasonable time-period of

4-12 weeks, after bid has been accepted, not to exceed 12 weeks at the maximum for delivery of trailers.

**Bidding:** Bids will be accepted by Shawn Jackson, COIPP Street Outreach Manager, until **July 26, 2024**. Bids received after this time, will not be accepted. **Faxes and E-mail bids will not be received.**

**Instructions for submitting Bids:** Return bid in an envelope clearly marked according to the following instructions below. **(3) copies** must be submitted. Alternate bids will not be accepted.

Proposals can be submitted through the US postal Service, or by ground delivery to:

Klamath Tribal Health & Family Services  
Youth & Family Guidance Center  
**Attention: Shawn Jackson, Street Outreach Manager**  
6000 New Way  
Klamath Falls, OR 97601

Bids shall be made incorporating all contract documents. The envelope shall be clearly marked, on the outside of the sealed envelope write:

**“IFB 5-7-2024 6000 New Way COIPP Street Outreach Trailer Replacement”**

**Right to Reject Any and All Bids:** This advertisement for bids does not commit the owner to award a contract nor pay any costs incurred in the preparation of bids or the procurement of supplies. Klamath Tribal Health & Family Services reserves the right to reject any and all bids, to waive any informalities or irregularities and to re-advertise when it is in the best interest of the owner.

**Evaluation Factors and Scoring:**

1. Selection Procedures: Klamath Tribal Health & Family Services utilizes this formal advertising of **Invitation for Bids** to award the most highly rated bid. All timely responses to this bid will be considered. Klamath Tribal Health & Family Services reserves the right to reject any and all bids based on documented reasons including determining any or all bids to be non-responsive.
2. Method of Review: Klamath Tribal Health & Family Services and its authorized representatives will review all bids received and may contact the party to request further information. Klamath Tribal Health & Family Services may accept any given bid as submitted or may negotiate with the party to establish terms most advantageous to the Tribes. The decision of Klamath Tribal Health & Family Services shall be final and not subject to appeal.
3. Method of Scoring: All bids received on time will be evaluated and scored as follows:
  - a. (0-60 points) Bid meets scope of work
  - b. (0-20 points) Bid meets durability requirements
  - c. (0-10 points) Bid meets availability/deliverability requirements

- d. (0-10 points) Bid meets cost requirements
- e. Indian preference: At minimum 15% of the evaluation points shall be granted to bidders who demonstrate entitlement to Indian Preference, which points shall not be available to non-Indian bidders when using Method #3 of the Klamath Tribes Procurement Policy.
- f. In the case of duplicate proposals, the earliest postmarked envelope will be awarded unless otherwise advised in writing by the applicant that the later proposal is the appropriate one to review.

**100 TOTAL POINTS POSSIBLE** (without Indian Preference)

**Permits**: The selected company will be responsible for paying all local license fees and taxes, as well as permits that may be required, if any.

**Pre-bid Conference**: No pre-bid conference.

**Wages**: Davis-Bacon wages DO apply to all work associated with this project.

**Funding**: Work under this contract will be funded by Klamath Tribal Health & Family Services.

**License**: All contractors shall be licensed and registered

**Bid Questions**: All questions pertaining to this bid should be directed to:

[shawn.jackson@klamathtribalhealth.org](mailto:shawn.jackson@klamathtribalhealth.org)

**541-882-1487 Ext. 425**